

**GEORGIA STATE BOARD OF OCCUPATIONAL THERAPY
MINUTES OF BOARD MEETING
January 21, 2005**

A meeting of the Georgia State Board of Occupational Therapy was held on January 21, 2005 at the Secretary of State Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia with the following members present:

Members Present:

Kendyl R. Brock, OTR/L, CHT, President
Kathleen H. Conyers, OTR/L, Vice President
Donna J. Domyslawski, OTR/L
Mary Louise Austin, Consumer
Karen L. Cadaret, COTA/L

Absent:

Others Present:

Jacqueline A. Hightower, Executive Director
Janet Wray, Assistant Attorney General
Serena Gadson, Application Specialist
R.M.R., Applicant

Yvonne LeSane, Board Secretary
Bikram K. Mohanty, OTR/L, Georgia
Occupational Therapy Association
Linda Satterley, visitor

Ms. Brock established a quorum of the Board was present and called the Board meeting to order at 10:00 a.m.

Ms. Conyers moved and Ms. Domyslawski seconded and the Board voted to enter into Executive Session in accordance with O.C.G.A. §43-1-19(h)(2)&(4), O.C.G.A. §43-1-2(k)(1)(2), O.C.G.A. §43-1-2(k)(4) and O.C.G.A. §50-14-2(1) to deliberate on Investigations, Applications and Attorney General's Report and to receive information on Investigations, Applications and Attorney General's Report. Voting in favor of the motion were those present who included Board Members Domyslawski, Cadaret, Brock, Austin and Conyers. The Board concluded Executive Session in order to vote on these matters and to continue with the public session.

Agenda: Ms. Domyslawski moved, Ms. Austin seconded and the Agenda was approved as amended.

Minutes: Ms. Conyers moved, Ms. Caradet seconded and the Board voted to approve the Regular Board Meeting Minutes of November 12, 2004 as amended and to approve the November 12, 2004 Public Meeting Minutes.

Fees: Ms. Conyers moved and Ms. Domyslawski seconded and the Board voted to change Occupational Therapy fees as follows:

- | | | |
|---|--------------------------------------------------------------------------|----------|
| - | Renewal for Occupational Therapy (OT): | \$ 65.00 |
| - | Renewal for Certified Occupational Therapy Asst. (OTA): | \$ 55.00 |
| - | Restoration/Reinstatement (OT) | \$100.00 |
| - | Restoration/Reinstatement (COTA) | \$ 80.00 |
| - | Late Renewal between April 1 st – June 30 TH (OT) | \$ 80.00 |
| - | Late Renewal between April 1 st – June 30 TH (OTA) | \$ 70.00 |

Correspondence:

The Board considered the following correspondence and matters of interest:

Physical Agent Modalities Practitioner Credentialing Agency, Inc. (PAMPCA): PAMPCA request to provide credentialing for Physical Agent Modalities. **Board Response:** The Board does not pre-approve modality programs.

Georgia Occupational Therapy Association (GOTA):

Mr. Bikram Mohanty discussed the association's website.

RULE REVISION:

Ms. Domyslawski moved and Ms. Caradet seconded and the Board voted to consider for adoption the proposed rule amendments and to post the Notice of Intent to Adopt and Notice of Hearing for the proposed rule changes to 671-3-.08(5) and 671-3-.09(3) for no less than 30 days prior to the date the Board intends to adopt the proposed rule changes.

Ms. Domyslawski moved and Ms. Caradet seconded and the Board voted that the formulation and adoption of Rule 671-3-.08(5) and 671-3-.09(3) do not impose excessive regulatory cost on any licensee and any cost to comply with the proposed rule cannot be reduced by a less expensive alternative that fully accomplishes the objectives of O.C.G.A. §43-1-19(l), 43-1-25, 43-28-7, 43-28-14.

Ms. Domyslawski moved and Ms. Caradet seconded and the Board voted that it is not legal or feasible to meet the objectives of O.C.G.A. § 43-1-19(l), 43-1-25, 43-28-7, 43-28-14 to adopt or implement differing actions for businesses as listed at O.C.G.A. § 50-13-4(3)(A),(B),(C),&(D) and that the formulation and adoption of Rules 671-3-.08(5) and 671-3-.09(3) will impact every licensee in the same manner and each licensee is independently licensed, owned and operated in the field of Occupational Therapy. The proposed rule amendments to 671-3-.08(5) and 671-3-.09(3) are as follows:

RULE 671-3-.08(5)

(5) A minimum of 24 contact clock hours of continuing education related to occupational therapy practice is required for renewal except as otherwise provided in this chapter. At least sixteen hours must be related to direct "hands on" patient care (dpc). Up to 8 hours may be in related areas such as administration, supervision, education, documentation, quality assurance, ethics, research methods, professional presentations, and providing Level II fieldwork supervision.

(a) Direct patient care continuing education includes attendance at live presentations such as workshops, seminars, conferences or formal academic course work. Up to 4 hours can be obtained by means of in-service educational programs, electronic or web based courses, formal self study courses or computer learning activities. See Rule 671-3-08(10)(a)(4) for documentation requirements.

(b) General continuing education includes up to 4 hours for each of the following activities including independent study, mentorship, Level II fieldwork supervision, published professional writing, instructional presentations, research, grants, professional meetings and related activities and up to 4 hours can be by means of in-service educational programs, electronic or web based courses, formal self study courses, satellite broadcasts or computer learning activities.

(c) Of the 24 hours, no more than eight (8) continuing education hours may be in self study and no more than four (4) hours in the area of general continuing education.

(d) Each licensee must complete a minimum of two (2) hours of continuing education in the ethics of occupational therapy practice.

(e) Definitions:

- 1. Contact Hour:** For purposes of these rules, a contact hour is defined as actual time spent in instruction or organized learning experience excluding meals, breaks, welcome/introductions, and business meetings.
- 2. Direct Hands on:** For purposes of these rules direct "hands on" patient care includes occupational therapy assessment, treatment planning, occupational therapy implementation and diagnostic related information.

RULE 671-3-.08 (10)

(10) Documentation of continuing education which the Board deems as acceptable proof of completion include the following:

(a) For continuing education courses that include attendance and participation at a presentation such as a workshop, seminar, conference or in-service educational program:

- 1. A certificate of completion or similar documentation signed by program official and a program description including sponsor, course title, date, program objective/learning outcomes, content description, agenda or schedule.**
- 2. A shortened description may be accepted for programs specifically exempted by the Board such as AOTA and GOTA Conferences; and**

(b) Formal self study, viewing of videotapes in a professional setting, satellite broadcasts, or computer learning activities that must include:

- 1. Verified instructional time by the course sponsor; a certificate of completion or similar documentation signed by program official; and**
- 2. A program description including sponsor, course title, date, program objective/learning outcomes, content description**

(c) For general education under 671-3-.08(5)(b) documentation must include:

- 1. How activity relates to occupational therapy**
- 2. Date and clock hours**
- 3. Other information as may be requested**

(d) For Level II Fieldwork Supervision involving serving as the primary clinical fieldwork educator for Level II occupational therapy or occupational therapy assistant fieldwork students:

- 1. Verification provided by the school to the fieldwork educator with the name of the student, school and dates of fieldwork or the signature page of the completed student evaluation form with evaluation scores and comments blocked out and;**
- 2. A description of the fieldwork including name and type of facility, name of the fieldwork educator and times spent in direct supervision of the student.**

(e) For professional presentations to include first time or significantly revised presentation or an academic class session, workshop, seminar, inservice or professional meeting program session:

- 1. Verification of presentation or formal thank you note signed by the sponsor or program official and;**
- 2. Presentation description including location, title, date, hours of presentation, general content description, and type of audience.**

(f) Continuing education listings should be documented on the appropriate board form, available on the website.

RULE 671-3-.09

671-3-.09 Restored License. Amended.

(1) A license may be restored within five (5) years of expiration date by submission of restoration application, proof of completion of required continuing education, as specified in paragraph (3) below, and payment of appropriate fees. See fee schedule.

(2) A license which has been expired for a period greater than five (5) years may be restored by submission of the following:

- (a) A new application with appropriate fee;**

(b) Documentation of required continuing education hours as specified in paragraph (3) completed within one year prior to date of application; and

(c) One of the following:

1. Verification of current license in another state; or
2. Three (3) reference statements (two must be occupational therapists) from persons who can confirm current competency of applicant; or
3. Verification of completion of eight (8) weeks of supervised clinical experience in a professional intern position or student role in a facility which meets the requirements of an accredited or approved occupational therapy or occupational therapy assistant curriculum.

(3) Continuing education requirements for restoration of a license:

(a) Twenty-four contact clock hours of continuing education related to occupational therapy practice is required for restoration of a license. Sixteen hours must be related to direct "hands on" patient care (dpc). Up to 8 hours (general) may be in related areas such as administration, supervision, education, documentation, quality assurance, ethics, research methods, professional presentations, and providing, when appropriately licensed, Level II fieldwork supervision.

(b) Acceptable professional continuing education activities shall include activities relevant to occupational therapy practice that can be deemed to update or enhance knowledge and skills required for competent performance beyond general entry Level occupational therapy and that include a verifiable way to documenting time spent in the learning activity.

(c) Prior approval of courses for continuing education is not required.

Authority O.C.G.A. §§43-1-19(l), 43-1-25, 43-28-7 and 43-28-14.

Applications:

Ms. Austin moved and Ms. Conyers seconded and the Board voted to take the following action on Reinstatement Applications:

Kerri N. Lively	Approve
M.I.H	Issue upon receipt of acceptable continuing education
Rendall Mash	Approve
Anna C. Vergilis	Approve
Leslie C. Chitwood	Approve
D.V.H	Pend application for further documentation
R.M.R	Issue upon receipt of additional documentation

Ms. Austin moved and Ms. Conyers seconded and the Board voted to take the following actions on Certifications of Physical Agent Modalities:

Margaret R. Evans	Approved for Certification of Physical Agent Modalities
Tami L. Grimm	Approved for Certification of Physical Agent Modalities
Gary A. Baker	Approved for Certification of Physical Agent Modalities
Anju Bansal	Approved for Certification of Physical Agent Modalities
S.E.B	Approved upon receipt of acceptable documentation
M. Awuor Dondo	Approved for Certification of Physical Agent Modalities
S.L.K	Pend for acceptable documentation
Carylnn C. Kenna	Approved for Certification of Physical Agent Modalities
Mark D. Kurtz	Approved for Certification of Physical Agent Modalities
Kristy M. Lane	Approved for Certification of Physical Agent Modalities
Rachel L. McArthur	Approved for Certification of Physical Agent Modalities
Courtney D. Peterson	Approved for Certification of Physical Agent Modalities
A.C.T	Approved upon receipt of acceptable documentation
Gretchen L. Wilt	Approved for Certification of Physical Agent Modalities

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Brian P. Smith	Approved for Certification of Physical Agent Modalities
Suzanne S. Ung	Approved for Certification of Physical Agent Modalities
Mary L. Dickerson	Approved for Certification of Physical Agent Modalities
April M. Johnson	Approved for Certification of Physical Agent Modalities

Ms. Austin moved and Ms. Conyers seconded and the Board voted to approve Occupational Therapy applications for licensure determined to have met licensure requirements as follows:

License No.	Licensee Name	Profession	Issue Date
OT004067	Evans, Semika Felicia	Occupational Therapist	11/10/2004
OT004068	Arnett, Carolene Athea	Occupational Therapist	11/17/2004
OT004069	Morello, Nilka Del Valle	Occupational Therapist	11/19/2004
OT004070	Davidson, Cheryl Faith	Occupational Therapist	11/19/2004
OT004071	Oakley, Mistelle Christine	Occupational Therapist	11/29/2004
OT004072	Ostenson, Julia Elizabeth	Occupational Therapist	11/30/2004
OT004073	Mohammed, Farheen Jaffer	Occupational Therapist	11/30/2004
OT004074	Odum, Bradford Dennis	Occupational Therapist	11/30/2004
OT004075	Rice, Kelly Joy	Occupational Therapist	11/30/2004
OT004076	Shivers, Suzanne	Occupational Therapist	11/30/2004
OT004077	Tranmer, Rebecca Leigh	Occupational Therapist	11/30/2004
OT004078	Patel, Bhavin	Occupational Therapist	12/1/2004
OT004079	Venable, Emily Danielle	Occupational Therapist	12/1/2004
OT004080	Fulford, Tracie Myers	Occupational Therapist	12/3/2004
OT004081	Dhiman, Meenu Manmohanlal	Occupational Therapist	12/3/2004
OT004082	D'Amico, Mariana L.	Occupational Therapist	12/3/2004
OT004083	Canyock, John David	Occupational Therapist	12/3/2004
OT004084	Wilcox, Alison R	Occupational Therapist	12/6/2004
OT004085	Long, Jennifer Elizabeth	Occupational Therapist	12/7/2004
OT004086	Walker, Elizabeth Evelyn	Occupational Therapist	12/7/2004
OT004087	Samaha, Maria Christina	Occupational Therapist	12/7/2004
OT004088	Ridgway, Jennifer E	Occupational Therapist	12/7/2004
OT004089	Evans, Lalah Mariam	Occupational Therapist	12/7/2004
OT004090	Cardell, Rebecca Christon	Occupational Therapist	12/7/2004
OT004091	Motin, Beverly P.	Occupational Therapist	12/7/2004
OT004092	Lyght, Millicent Latrice	Occupational Therapist	12/7/2004
OT004093	Wright, Jill B.	Occupational Therapist	12/8/2004
OT004094	Barber, Amanda Michelle	Occupational Therapist	12/9/2004
OT004095	Randolph, Elisabeth Strother	Occupational Therapist	12/21/2004
OT004096	Meade, Kathleen M	Occupational Therapist	12/21/2004
OT004097	Smalls, Patricia Hoyte	Occupational Therapist	12/21/2004
OT004098	Felcyn, Elizabeth Maria	Occupational Therapist	12/29/2004
OT004099	Collins, Sikithea Charlene	Occupational Therapist	12/29/2004
OT004100	Koch-Cochran, Sheelah Lynne	Occupational Therapist	12/29/2004
OT004101	Barker, Alaina Allison	Occupational Therapist	12/30/2004
OT004102	Sanborn, Adriane Lynn	Occupational Therapist	12/30/2004
OT004103	Jaros, Stephanie Gale	Occupational Therapist	1/10/2005
OT004104	Perritt, Ginger Jean	Occupational Therapist	1/10/2005
OT004105	Ivey, Sara Lizette	Occupational Therapist	1/10/2005
OT004106	Bagley, Sarah Dixon	Occupational Therapist	1/10/2005
OT004107	Johnson, Allegra Ronita	Occupational Therapist	1/12/2005

Ms. Austin moved and Ms. Conyers seconded and the Board voted to approve Occupational Therapist Assistant applications for licensure determined to have met licensure requirements as follows:

License No.	Licensee Name	Profession	Issue Date
OTA000846	Banks, Barbara Lee	Occupational Therapy Assistant	11/29/2004
OTA000847	Ceasor, Detishia D.	Occupational Therapy Assistant	11/30/2004
OTA000848	Duckworth, Amy Lynne	Occupational Therapy Assistant	12/7/2004
OTA000849	Wathen, Amy Jean	Occupational Therapy Assistant	12/7/2004
OTA000850	Thomas, Jonathan Matthew	Occupational Therapy Assistant	12/15/2004
OTA000851	Carey, Amy Lynette	Occupational Therapy Assistant	12/29/2004
OTA000852	Gordon, Shante' Shentanna	Occupational Therapy Assistant	1/12/2005
OTA000853	Wade, Kendra Demetrica	Occupational Therapy Assistant	1/12/2005
OTA000854	Carrion, Adriana Cruz	Occupational Therapy Assistant	1/13/2005

Ms. Austin moved and Ms. Conyers seconded and the Board voted to approve the issuance of letters of authority as follows:

Name	Profession	Issue Date
Johnson, Allegra Ronita	Occupational Therapist	12/1/2004
Kenny, Jeanine Louise	Occupational Therapist	12/3/2004
Tagle, Debra T.	Occupational Therapist	12/3/2004
Jaros, Stephanie G.	Occupational Therapist	12/7/2004
Fischer, Suzanne D.	Occupational Therapist	12/16/2004
Florie, Amy E.	Occupational Therapist	12/29/2004
Ford, Consuela	OT Assistant	12/29/2004
Lucas, Christy Lee	OT Assistant	12/29/2004
Weatherford, April G.	Occupational Therapist	12/30/2004
Rush, Stacy S.	OT Assistant	12/30/2004
Townsend, Kristen E.	Occupational Therapist	1/11/2005

Ms. Austin moved and Ms. Conyers seconded and the Board voted to approve the following reinstatement applications:

License No.	Licensee Name	Profession	Issue Date
OT001876	Carrington, Tara M.	Occupational Therapy	11/15/2004
OT001759	Holland, Katina Ann	Occupational Therapy	11/15/2004
OT003825	Sahler, Susan Acker Stalling	Occupational Therapy	11/15/2004
OT002958	Marshall, Liane Kathleen	Occupational Therapy	11/17/2004
OT002865	Gonzalez, Patricia Ellen	Occupational Therapy	12/1/2004

Attorney General's Report:

Ms. Wray, AAG, presented an update on the following case: **OT01200001 and OT040004**

Occupational Therapy Assistant physical agent modality certification:

Ms. Brock requested the Board to review course work, hands-on, in-service, and clinical education for modality certification for occupational therapy assistants.

American Occupational Therapy Association (AOTA) Supervision Survey:

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Ms. Cadaret and Ms. Domyslawski will review and make recommendations to the AOTA.

Probation Report:

Mary Tebo Grimes: Ms Conyers moved and Ms. Domyslawski seconded and the Board voted to extend fine due date to March 17, 2005, 5:00 p.m.

Executive Director's Report:

Ms. Hightower provided the Board with information on the following:

- Allied Health staffing update
- Financial Disclosure statements are due July 1.

Ms. Conyers moved and Ms. Cadaret seconded and the Board adjourned the meeting at 3:40 p.m.

Yvonne LeSane , Board Secretary

Kendyl Brock, O.T., President

Jacqueline Hightower, Executive Director

Mollie L. Fleeman, Division Director

GEORGIA STATE BOARD OF OCCUPATIONAL THERAPY
ADDENDUM - MINUTES OF BOARD MEETING
January 21, 2005

A meeting of the Georgia State Board of Occupational Therapy was held on January 21, 2005 at the Secretary of State Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia with the following members present:

Members Present:

Kendyl R. Brock, OTR/L, CHT, President
Kathleen H. Conyers, OTR/L, Vice President
Donna J. Domyslawski, OTR/L
Mary Louise Austin, Consumer
Karen L. Cadaret, COTA/L

Absent:

Others Present:

Jacqueline A. Hightower, Executive Director
Janet Wray, Assistant Attorney General
Serena Gadson, Application Specialist
R.M.R., Applicant

Yvonne LeSane, Board Secretary
Bikram K. Mohanty, OTR/L, Georgia
Occupational Therapy Association
Linda Satterley, visitor

Ms. Brock established a quorum of the Board was present and called the Board meeting to order at 10:00 a.m.

Ms. Conyers moved and Ms. Domyslawski seconded and the Board voted to enter into Executive Session in accordance with O.C.G.A. §43-1-19(h)(2)&(4), O.C.G.A. §43-1-2(k)(1)(2), O.C.G.A. §43-1-2(k)(4) and O.C.G.A. §50-14-2(1) to deliberate on Investigations, Applications and Attorney General's Report and to receive information on Investigations, Applications and Attorney General's Report. Voting in favor of the motion were those present who included Board Members Domyslawski, Cadaret, Brock, Austin and Conyers. The Board concluded Executive Session in order to vote on these matters and to continue with the public session.

Addendum

Elections:

Ms. Austin moved and Ms. Conyers seconded and the Board voted to reaffirm retention of all officers for the ensuing year as follows:

Ms. Brock, President
Ms. Conyers, Vice President
Ms. Austin, Cognizant

Ms. Conyers moved and Ms. Cadaret seconded and the Board adjourned the meeting at 3:40 p.m.

Yvonne LeSane, Board Secretary

Kendyl Brock, O.T., President

Jacqueline Hightower, Executive Director

Mollie L. Fleeman, Division Director